



18 April 2022

MEMORANDUM CIRCULAR NO. 46
Series of 2022


**T O: All Job Order (JO) workers
All Heads of Offices/Units**

R E: Render of Services on Weekends after Tropical Storm Agaton

In relation to the declaration of suspension of both work and classes from April 12 – 13, 2022 through OP Memo Circular No. 44 s. 2022 last April 11, 2022 due to the damage brought by Tropical Storm Agaton to Baybay City and neighboring towns, JO workers are amongst not required to report for work and who are not paid due to the principle of “no work, no pay”.

However, it is apparent that there are work backlogs during the suspension of work. In this regard, office/unit heads shall allow their JO workers to render services on the remaining weekends for the month of April 2022 to accomplish the expected outputs, provided that it shall not exceed the total number of working days per month as stipulated in their contract.

Please be guided accordingly.


EDGARDO E. TULIN
President *oic 4/18/22*