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December 8, 1992

MEMORANDUM NO. 105 Series of 1992

T O: Dr. Rodolfo G. Escalada, Vice Pres. for Academic Affairs

Dr. Paciencia P. Milan, ODI Director

Dr. Eliseo R. Ponce, ODREx Director \_\_\_

Dr. Manuel K. Palomar, OGS Director

With specific reference to the letter of Dr. Alicia S. Go dated October 12, 1992, you are hereby directed to assume the responsibilities of monitoring all beneficiaries of the sabbatical leave program making certain that all College requirements attached to the program upon their reinstatement or completion as approved are properly met. The Academic Personnel Board, of which you are members, may look at the other issues mentioned by Dr. Go.

For your guidance.

M. A. VILLANUEVAN President