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Office of the President

22 October 2014

MEMORANDUM NO. 237
Series of 2014

T O: All Concerned

R E: Quality Management Systems Task Force

Memo Circular No. 2014-01 of the Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems (Administrative Order No. 25, s. 2011) requires that STO (Support to Operations) should establish a Quality Management System aligned with ISO standards. The requirement is mandatory which means that the university should initiate actions toward ISO certification of client centered processes for their satisfaction.

In view of this, you are hereby designated to compose the Quality Management Systems Task Force assigned in the different areas or processes to wit:

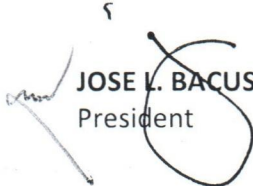
Overall Coordinator: Dr. Edgardo E. Tulin
Assistant Coordinator: Dr. Lualhati M. Noriel
Area Coordinators:

1. Faculty Recruitment, Development and Performance Evaluation
Chairperson: Dr. Lourdes B. Cano
Members: Dr. Luz O. Moreno
Prof. Jacob Glenn F. Jansalin
Ms. Teresita L. Quiñanola
2. Students' Services (processes from enrolment to graduation)
Chairperson: Prof. Manolo B. Loreto, Jr.
Members: Mr. Eliezer L. Velasco
Ms. Marwen A. Castañeda
Mr. Norman O. Villas
3. Procurement Services (processing from procurement planning, actual procurement, delivery until payment of suppliers)
Chairperson: Ms. Louella C. Ampac

Members: Mr. Alex P. Tulin,
Ms. Velma P. Bontuyan
Ms. Jessamine C. Ecleo

Dr. Tulin is requested to convene the above Chairpersons and Members as soon as possible and discuss how to go about and to qualify for this ISO certification

Please be guided accordingly.


JOSE L. BACUSMO
President