

March 25, 1996

MEMORANDUM NO. 36
Series of 1996


T O: Dr. Rehecco M. Santiago - *pmg 3/25*

SUBJECT: Designation as Officer-in-Charge

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture, Baybay, Leyte effective today, March 25, 1996 until the return of Dr. Nerelito Pascual from an official trip in Tacloban.

As OIC, you are authorized to perform the functions of the College President in addition to your duties and responsibilities as Director of the Regional Coconut Research Center. However, matters which are policy determining should be brought to the attention of the undersigned.

For compliance.


SAMUEL S. GO
President

cc: Accounting - *Alfonse 3/25*
Cash - *pmg 3/25/96*
OVPA - *given to U. Hernandez*
COA -
Records - *Alfonse 3/25*