



22 February 2021

MEMORANDUM NO. 156

Series of 2021

T O: Prof. Elsie E. Salamat *[Signature]*
R E: Designation as Head Alumni and Community Relations

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head of the Alumni and Community Relations effective March 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

As Head, you are directed to:

1. Strengthen the collaboration of the alumni association and VSU to enhance implementation of development programs of the university
2. Develop and implement programs that benefit the alumni and the alumni association through social events, and professional seminars that provides updates on science, technology and volunteerism

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

[Signature]
EDGARDO E. TULIN
President

cc:	OVPAA	Registrar
	OVPAF	Deans
	OVPREI	Directors
	OVPAS	Records
	OVPARGAS	File
	OUS	
	ODAHRD/PRPEO	
	ODF/Budget	
	IASO	
	Accounting	
	Cash	
	COA	
	Alumni	