



Visayas State University

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Office of the President

31 October 2013

MEMORANDUM NO. 245

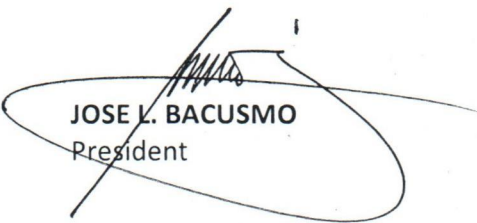
Series of 2013

T O: Dr. Roberto C. Guarte

R E: Designation as Officer-In-Charge, Visayas State University

In view of my official travel to Manila, you are hereby designated Officer-In-Charge of the Visayas State University on November 4 – 5, 2013 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


JOSE L. BACUSMO
President

cc: OVPI
OVPAF
OVPPRG
OVPRE
OUS
Deans
Directors
Accounting
Cash
COA
IASO
ODAHRD/PRPEO
FMO/Budget
Records
File