



18 August 2020

**MEMORANDUM CIRCULAR NO. 82**  
Series of 2020

**T O: All Vice-Presidents, Deans, Directors, Department/Unit Heads, Faculty, Staff  
and dDRCs of All Units**

**R E: Amendment on the Audit Plan for 2<sup>nd</sup> Internal Quality Audit**

In connection with the Audit Plan for the 2<sup>nd</sup> Internal Quality Audit (with Document Reference Code FM-QAC-19 v1, No. 20-01) as attached in the OP Memorandum Circular No. 78, series of 2020 (with Document Reference Code FM-OOP-02 v2, No. 20-78) released on August 3, 2020, on the conduct of 2<sup>nd</sup> Internal Quality Audit, I am issuing the amended Audit Plan (with Document Reference Code FM-QAC-19 v1, No. 20-01-01) as communicated by the Internal Quality Audit Lead Auditor to include the Office of the University Disaster and Risk Reduction Management in the list, as indicated in pages 24-25.

For your guidance.

Thank you for your usual cooperation.

  
**EDGARDO E. TULIN**  
President