

LEYTE STATE UNIVERSITY

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Office of the President

24 April 2006

MEMORANDUM NO. 80
Series of 2006

T O: Prof. Jesusito L. Lim

R E: Designation as Officer-In-Charge, Leyte State University

In connection with my travel to Cebu City, you are hereby designated Officer-in-Charge of the Leyte State University on April 25, 2006 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN President

cc:

OVPAA
OVPAF
OVPDEA
OUS
Deans
Directors
Personnel
Accounting
Cash
COA
ODF
ODA
Budget
Records

File