

February 10, 1997

MEMORANDUM NO. 15
Series of 1997


T O: Ms. Norma V. Cala *upb 2/11/97*

R E: Disposal of Materials from the Burned ViSCA Administration Building

The burned materials of the old administration building need to be completely disposed of so that landscaping work can start. The slow disposition of these materials is disrupting the landscaping work schedule.

As Chairman of the Disposal Committee, please initiate the complete clean up of the surroundings of the Administration Building by disposing these materials the soonest time possible.

For compliance.


SAMUEL S. GO
President

cc: Dr. N. P. Pascual *th*
Prof. P. Q. Marquez - *2/11/97*
Mr. D. A. Lauzon, Jr. *[Signature]*