

**VISAYAS STATE COLLEGE OF AGRICULTURE**  
Baybay, Leyte  
**OFFICE OF THE PRESIDENT**

May 7, 1998

**MEMORANDUM NO. 46**  
Series of 1998.

**T O: Department/Office/Center Heads**

**SUBJECT: Reconstitution of the Search Committee in the Selection of  
Department/Office/Center Heads**

In accordance with the approved scheme in the selection of department/office/center heads the composition of the Search Committee is hereby reconstituted as follows:

**Dr. Vicente A. Quiton**  
**Dr. Nerelito P. Pascual**  
**Prof. Sixto P. Sandoval**  
**Mrs. Lourdes B. Cano**  
**Prof. Lolito C. Bestil** - Faculty Representative  
**Mrs. Bonita T. Montes** – Administrative Staff Representative  
**Mr. Ignacio Sayajon, Jr.** – Representative from outside ViSCA

Dr. Vicente A. Quiton shall serve as Chairman in the selection of department heads and center directors, while Dr. N. P. Pascual shall automatically serve as Vice Chairman. On the other hand, Dr. N. P. Pascual shall be the Chairman with Dr. V. A. Quiton as Vice Chairman in the selection of administrative office heads. Mrs. Lourdes B. Cano shall serve as Search Committee Secretary.


The committee shall formulate the selection criteria before the start of the selection process.

Attached is an excerpt of BOT Resolution No. 25, series of 1995 for information and guidance.

All previous memoranda and orders inconsistent herewith are hereby modified or repealed accordingly.

This memorandum shall take effect immediately and shall remain in force unless revoked by the College President or higher authorities.

Please be guided accordingly.

  
**SAMUEL S. GO**  
President 