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VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte

Office of the President

January 5, 1999

MEMORANDUM NO. 2
Series of 1999

T O: **New Regular Staff**

Mr. M. Rom – NARC

Ms. G. Nayre – DAL

Mr. Francisco Valenzona – DEV. CON.

R E: **Seminar-Workshop on CSC Law and Rules, and VISCA's Policies**

As part of the Orientation/Reorientation Program of ViSCA employees, you are hereby directed to attend a one-day seminar-workshop on CSC Rules and Laws, and ViSCA Policies on January 7, 1999 (Thursday) at the HRMDO Training Room, Basement of the Administration Building.

Director Dalisay C. Sevilla of the Civil Service Commission will be the guest of honor on this occasion.

For compliance.

SAMUEL S. GO
President

cc: OVPA
HRMDO
Records Div.