

## Visayas State University

Visca, Baybay City, Leyte 6521-A Philippines

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## Office of the President

2 November 2011

## MEMORANDUM NO. 226

Series of 2011

T O: Dr. Oscar B. Posas

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Liloan, So. Leyte and Davao City, you are hereby designated Officer-In-Charge of the Visayas State University on November 2-4, 2011 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO

cc: OVPAF

OVPAA OVPPRG

OVPRE

OUS

Deans

Directors

Accounting

Cash

COA

ODF

**ODAHRD** 

**PRPEO** 

Budget

Records

File