



VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President

6 January 2000

MEMORANDUM NO: 7

Series of 2000

T O: **Prof. Daniel M. Tudtud, Jr.**

R E: **Designation as Officer-in-Charge, Visayas State College of Agriculture**

In view of my official travel to Tacloban City, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture, tomorrow, January 7, 2000 until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

A handwritten signature in purple ink, appearing to read "Paciencia P. Milan".

PACIENCIA P. MILAN

President

cc: Personnel
Accounting
Cash
COA
Budget/FMO
Records
File