

Visayas State University

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Office of the President

10 February 2014

MEMORANDUM NO. 50 Series of 2014

T O: Mr. Remegio M. Sanico

R E: Designation as Head, Heavy Equipment and Light Vehicle Maintenance Unit

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head of the Heavy Equipment and Light Vehicle Maintenance Unit effective immediately until December 31, 2014 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

cc:

OVPI OVPAF

OVPAF

OVPPRG

OVPRE OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

IASO

Accounting

COA

Cash

Registrar

Records

File