

VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte

OFFICE OF THE PRESIDENT

August 3, 1995

MEMORANDUM NO. 91
Series of 1995


T O: Dr. Justiniano L. Seroy

SUBJECT: Designation as Officer-in-Charge

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture, Baybay, Leyte effective August 4, 1995 until the return of the undersigned from Tacloban City to meet with CHED and DBM officials.

As OIC, you are authorized to perform the functions of the Office of the President in addition to your duties and responsibilities at the Office of the Director of Instruction. Policy matters should however be brought to the attention of the undersigned.

Please be guided accordingly.


SAMUEL S. GO
President

cc: Dept./Office/Center Heads
COA
Records