



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines
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Office of the President

29 April 2003

MEMORANDUM NO. 85
Series of 2003

T O: Prof. Jesusito L. Lim

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Southern Leyte, you are hereby designated Officer-in-Charge of the Leyte State University on April 30, 2003 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA T. MILAN
President

cc: Personnel - *5/5/03*
Accounting - *5/5/03*
Cash - *5/5/03*
COA
OUS
ODF
Budget - *2/2/03*
Records - *5/5*
File