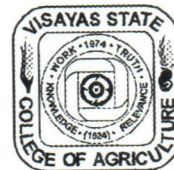


# **VISAYAS STATE COLLEGE OF AGRICULTURE**

Baybay, Leyte, Philippines  
Office of the President



13 March 2001

**MEMORANDUM CIRCULAR NO. 29**  
Series of 2001

**T O: All Concerned**

**R E: Submission of Statement of Assets, Liabilities and Networth and Disclosure of Business Interest and Financial Connections for the Year Ended December 31, 2000**

In compliance with OMB Memorandum Circular No. 95-13 dated June 15, 1995, all ViSCA faculty and staff regardless of status and salary grades are directed to submit their Statement of Assets, Liabilities and Networth and Disclosure of Business Interest and Financial Connections for the year ended December 31, 2000 to the HRMDO not later than April 15, 2001. This will give enough time for the HRMDO to submit the reports required by the Office of the Ombudsman including the required report of those who failed to file their statements within the prescribed period.

You may secure a sample copy of the form at the HRMDO.

For compliance.

  
**PACIENCIA P. MILAN**  
President

cc: HRMDO  
Records  
File