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Office of the President

25 August 2010

MEMORANDUM NO. 216

Series of 2010

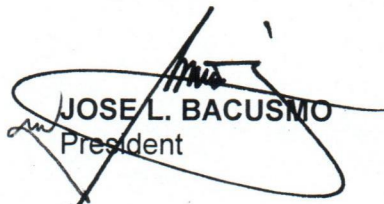
T O: Mr. Arnulfo Galenzoga

R E: Housing Unit

The VSU Employees Housing Commission advised you to vacate the housing unit originally awarded to you per letter of Dr. Roberto C. Guarte dated July 29, 2009. In another letter dated November 20, 2009, Dr. Guarte gave you until November 30, 2009 to vacate said housing unit and for you to settle your housing related obligations. It's almost a year but you did not comply with the directive of the Housing Commission.

This office is therefore giving you this ultimatum for you to finally vacate the unit not later than September 30, 2010. Failure on your part to comply with this directive within the period stated above shall be a ground for initiating *moto proprio* an Insubordination case against you.

For compliance.


JOSE L. BACUSMO
President

cc: Dr. R. C. Guarte

Released from Dr. L. B. Cano 8/26/10