



# Visayas State University

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## Office of the President

21 October 2015

MEMORANDUM CIRCULAR NO. 61  
Series of 2015

**T O: All Heads of Offices/Departments/Centers/Institutes/Units,  
Project Leaders, Utility Workers and Project-based Laborers**

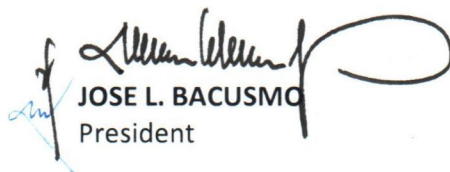
**R E: "Alay Linis"**

As part of the VSU hosting of the 2015 Regional SCUAA Meeting on October 24 – 30, 2015, all VSU and project based laborers and utility workers are directed to participate in a whole-day **"alay linis" activity, tomorrow, October 22, 2015**. All utility workers are directed to report to Dr. Roberto C. Guarte at the Administration Building for instruction while all project and non-project based laborers are also directed to report to Dr. Othello B. Capuno at OVPRE for instruction. Dr. Guarte's group will take care of cleaning the upper campus (including the road from Food Tech Building to Forestry down to Sampaguita Dorm) while Dr. Capuno's group will take charge the cleaning of the lower campus. Mr. Remegio Sanico will provide logistical support (tractors, trailers, dumptrucks, etc.)

Moreover, all faculty and staff are to clean their offices and their immediate vicinity.

Please put special attention to gathering of non biodegradable trash.

For compliance.

  
**JOSE L. BACUSMO**  
President

cc: Dr. R. C. Guarte, OVPAF  
Dr. O. B. Capuno OVPRE  
Mr. R. Sanico, Motorpool