December 2, 1986

MEMORANDUM NO. 127 Series of 1986

T O: Ms. Carmencita S. Reyes

R E: Designation as Officer-in-Charge of the Office of Student Affairs and ViSCASELF

In connection with Prof. Phoebe B. Villanueva's official travel to Baguio City on December 3-8, 1986 to attend the 7th National Campus Advisers Seminar, you are hereby designated Officer-in-Charge of the Office of Student Affairs and Viscaself on said dates or until her return.

As OIC, you are hereby given full authority to discharge the duties and functions of the Office of Student Affairs and ViscaseLF.

M. A. VILLANUEVAY
Officer-in-Charge

cc: Acctg. Div.
ICU
COA
Records

File