VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President

21 December 1999

MEMORANDUM NO. <u>140</u> Series of 1999

T O: Mrs. Rebecca Napiere
Dr. Nelen Lambert
Engr. Nestor Israel
Prof. Josefina Subere
Dr. Lutgarda Palomar
Prof. Martha Villalino
Dr. Isabel Bertulfo
Prof. Carmencita Reyes
Mr. Adam Peralta
Guest House Staff
Dorm Advisers

- Chairman - 12/22
- Co-Chairman - 12/22
- Member - Membe

R E: Christmas Day Pot Luck December 25, 1999

With Mrs. Rebecca Napiere as Chairman and Dr. Nelen Lambert as Co-Chairman and the rest as members, please constitute yourselves into a committee to plan, organize and coordinate the Christmas Day Pot Luck on December 25, 1999, 12:00 noon at the Pavilion among ViSCA residents, students and visitors. The Office of Student Affairs is requested to coordinate with the committee as to the number of students who are staying on campus.

Member

Please disseminate the information to the entire community.

PACIENCIA P. MILAN President