



# LEYTE STATE UNIVERSITY

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*Office of the President*

24 February 2004

## MEMORANDUM CIRCULAR NO. 21


Series of 2004

**T O: All LSU Faculty, Staff and Employees**

**R E: Submission of Statement of Assets, Liabilities & Networth and Disclosures of Business Interest and Financial Connections as of December 31, 2003**

In compliance with Memorandum Circular No. 1, Series of 1996 by the Office of the Ombudsman, all faculty members, staff and employees of Leyte State University are reminded to submit their Statement of Assets, Liabilities & Networth and Disclosures of Business Interest, and Financial Connections as of December 31, 2003 to the HRMDO on or before April 30, 2004.

For compliance.

  
**PACIENCIA P. MILAN**  
President