



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu.edu.ph

Office of the President

10 February 2014

MEMORANDUM NO. 69

Series of 2014

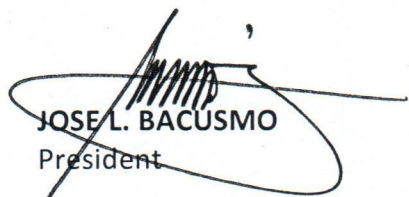
T O: Ms. Teresita L. Quiñanola

R E: Designation as Head, Personnel Records & Performance Evaluation Office

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head of the Personnel Records and Performance Evaluation Office (PRPEO) effective immediately until December 31, 2014 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: OVPI
OVPAF
OVPPRG
OVPRE
OUS
Deans
Directors
ODF/Budget
ODAHRD/PRPEO
IASO
Accounting
COA
Cash
Registrar
Records
File