

Visayas State University

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Office of the President

26 January 2010

MEMORANDUM NO. 39 Series of 2010

T O: Engr. Florentino Morales, Jr.

R E: Designation as OIC Head, Geodetic Engineering Department

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated OIC Head, Geodetic Engineering Department effective February 1, 2010 until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As OIC Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

.. BACUSM

CC:

OVPAA

OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors

ODF/Budget

ODA

GED

Cash

IASO

HRMDO

Accounting

COA

Records

File