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Office of the President

29 January 2010

MEMORANDUM NO. 91
Series of 2010

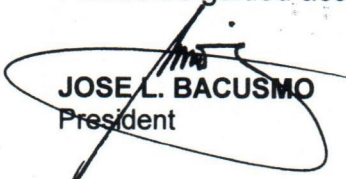
T O: Ms. Teresita L. Quiñanola

R E: Designation as Head of the Personnel Records and Performance Evaluation Office

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head of the *Personnel Records and Performance Evaluation Office* (PRPEO) effective 01 February 2010 until 31 December 2010, unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: OVPAF
OVPAA
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OVPRE
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GSD
OUS — *2/15*
Deans
ODFM/Budget
Cash
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COA
Records
File