



# LEYTE STATE UNIVERSITY

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Office of the President

13 December 2004

**MEMORANDUM NO. 320**

Series of 2004

**T O: Dr. Emma S. Data**

**R E: Designation as Head, University Review Center**

By virtue of the authority vested in me by the LSU Board of Regents, you are hereby designated Head, University Review Center effective January 1, 2005 until December 31, 2006 or unless sooner terminated or revoked by higher authorities.

As Head, you are entitled to the privileges granted and responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**PACIENCIA P. MILAN**  
President

cc: OVPAA  
OVPAF  
OVPRE  
OUS  
OSA  
Registrar  
College Deans  
PhilRootcrops  
HRMDO  
ODF  
Accounting  
Budget  
ODA  
Records  
File