

Visayas State University

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Office of the President

26 January 2010

T O: Dr. Policarpo N. Duavis

R E: Designation as OIC, College of Fisheries (VSU – Tolosa Campus)

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Officer-in-Charge of the College of Fisheries (VSU-Tolosa Campus) effective February 1, 2010 until June 30, 2010 or unless sooner revoked or terminated by higher authorities.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

cc: VSU-Tolosa Campus

JOSE/L. BACUŜMO

OVPAA

OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors

ODF/Budget

ODA

Cash

IASO

HRMDO

Accounting

COA

Records

File