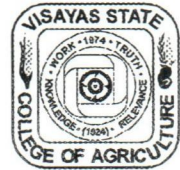


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# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines  
Office of the President



23 June 2000

MEMORANDUM NO. 122  
Series of 2000

T O: Prof. Aurora S. Alkuino - *just 7/4*  
R E: Designation as OIC of the Office of Student Affairs (OSA)

In connection with the approved leave of Dr. Corazon B. Batoy, you are hereby designated Officer-in-Charge of the Office of Student Affairs (OSA) from June 26, 2000 until the return of the former.

As OIC, you are authorized to discharge the functions of the office in addition to your duties and responsibilities.

*Paciencia P. Milan*  
**PACIENCIA P. MILAN**  
President

cc: Dr. C. B. Batoy - *just 7/4*  
OVPA - *mt 7/3*  
OVPA - *mt 7/3*  
ODI - *7/3*  
OAA - *7/3*  
HRMDO - *7/3/ung*  
Accounting - *7/3*  
Cash - *7/3*  
Budget/FMO - *7/3/2000*  
Records - *7/3/2000*  
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