



LEYTE STATE UNIVERSITY

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Office of the President

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MEMORANDUM NO. 207

Series of 2004

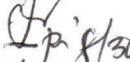






T O: Dr. Jose M. Alkuino, Jr.

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Ormoc and Tacloban, you are hereby designated Officer-in-Charge of the Leyte State University on August 30 – September 1, 2004.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN
President

cc: Personnel 
Accounting 
Cash 
COA 
ODF 
Budget 
Records 
File

