



24 July 2020

MEMORANDUM NO. 380

Series of 2020

T O: All Concerned

R E: Additional Membership to the Technical Working Groups (TWG) of the Bids and Awards Committee

By virtue of the authority vested in me by the VSU Board of Regents and as required by the IRR of RA 9184 Rule V, you are hereby designated as additional members of the Technical Working Groups (TWG) of the Bids and Awards Committee:

Infrastructure & Construction Materials:

Engr. Marlon B. Burlas

Tarpaulin Printing:

Mr. Jed Asaph D. Cortes

Ms. Elvira B. Gorre

Books and Library Materials:

Ms. Shalom Grace C. Sugano

Ms. Juvelyn H. Mabuan

Mr. Vicente A. Gilos

Ms. Geraldine V. Baro

Technical/Scientific and Annual Reports, Anniversary/Graduation Programs:

Mr. Ulderico Alviola

Ms. Maria Verjie Q. Subere

Ms. Sheila Marie C. Lemos

Communications/Courier Services:

Ms. Maria Roberta S. Miraflor

Ms. Graciana M. Espinosa

Office Supplie & Equipment:

Ms. Alicia M. Flores

Ms. Doreen B. Alba

Lab Supplies & Chemicals:

Dr. Elizabeth S. Quevedo

In general, according to GPPB Circular No. 02-2012 (03 August 2012) the Creation of Technical Working Group for Procurement Purposes is:

- 3.2.1 To ensure that the BAC is able to harness the needed knowledge, experience and/or expertise in its TWG members who are suitable and qualified to assist in the eligibility screening, evaluation and post-qualification of bidders in the procurement of highly technical equipment and complex services, such members need not be limited to employees or officials of the procuring entity. The BAC may engage the assistance of government personnel and officials, and consultants from the private sector and academe with proven expertise on the sourcing of the goods, works or consulting services to be procured.

Specifically each of the TWG has the following functions/responsibilities:

1. Assist in the review of the Technical Specifications, Scope of Work and Terms of Reference as applicable for each procurement;
2. Assist in the review of Bidding Documents;
3. Assist in the shortlisting of consultants;
4. Assist in the Eligibility Screening;
5. Assist in the Evaluation of Bids;
6. Lead in the Post-qualification of the possible winning bid or contractor and make report regarding their observations regarding the suitability and previous performance of subject or post qualification;
7. Assist in the Resolution of Request for Reconsideration.

This Memorandum takes effect immediately until June 30, 2021 or unless sooner revoked or terminated by higher authorities.


EDGARDO E. TULINO
President

cc: BAC Members
BAC Secretariat
BAC TWG
Records
File