

February 14, 1994

February 17, 1994

MEMORANDUM NO. 21

Series of 1994

MEMORANDUM NO. 20

Series of 1994 Staff Concerned

**SUBJECT:** Dr. Basilio A. Dabuet, Chairman and Co-chairmen in  
 Dr. Alice S. Go for the 1994 Commencement Exercises  
 Dr. Lelita R. Gonzal  
 Dr. Jose R. Pardales, Jr.  
 Mr. Paciano T. Quirol designated chairman/co-chairmen  
 Dr. Antonia Cecilia Y. Sandoval committees for the 1994  
 Dr. Rebecca M. Santiago. With this designation, you  
 are requested to make plans for your respective  
 committees. This year's Annual Commencement Exercises  
 is scheduled on March 25, 1994, but may be re-scheduled  
 subject to the availability of the Commencement Speaker.

**RE: Experts' Pool Task Force**

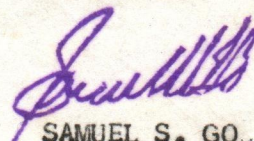
With Mr. Paciano T. Quirol as Chairman, you are directed to organize yourselves into a Task Force that shall coordinate the assignments of experts who will be fielded in Southern Leyte in cooperation with the DOST. Furthermore, the Task Force will serve as VISCA's link with the DOST as well as provide the necessary administrative and logistical support.

The Task Force shall keep a complete list of Experts together with their field of specialization.

WORKING COMMITTEES FOR THE 1994 COMMENCEMENT EXERCISES  
 Please be guided accordingly.

1. Academic Caps and Gowns for Students

Chairman : Prof. Elena Cabilar  
 Co-Chairman: Dr. Lolita Zapatos

  
 SAMUEL S. GO

President

2. Academic Gowns for Speaker/Guests, Faculty and Graduate Students

Chairman: Mr. Dominador Lauzon  
 Members : Mr. Dan David Medina Ms. Marieta Bustillo  
 Mr. Danilo Estrebas Mr. Virgilio Acilo  
 Mr. Fe Calumangan Mr. Alex Bagarinac  
 Ms. Ma. Fe Basalan

3. Accommodation at FSDP/ATI Dorm

Chairman: Mr. Paul Avila  
 Members : Mr. Marion Navarra  
 Mr. William Cortajes

4. Accommodation at the Guest House/IH

Chairman: Ms. Jocelyn Urgello  
 Members : Ms. Florifina Posas Ms. Lucila Ligason  
 Mr. Rizal Tanaid Ms. Ricarda Taganas

5. Accommodation at the College Dorms for Parents

Chairman : Mr. Joel Ancheta  
 Co-chairman: Mr. Junito Panonce  
 Members : Ms. Christie Cyrene Taganas  
 Ms. Miriam de la Torre