

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Website: www.vsu.edu.ph

27 February 2019

MEMORANDUM NO. 115 Series of 2019

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T O: Prof. Francisco J. Gabunada, Jr.

R E: Designation officer-In-Charge, Visayas State University

In view of the official travel of the designated OIC, Dr. Beatriz S. Belonias, you are hereby designated Officer-in-Coorge of the Visayas State University on February 28 to March 1, 2019 or until the return of Dr. Belonias or my return whichever is earlier.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN

President

cc:

OVPAF

OVPI

OVPPRGEA

OVPRE

OUS

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Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

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