



26 November 2018

MEMORANDUM CIRCULAR NO. 86

Series of 2018

T O: All Concerned Offices

R E: HRIS Development Workshop

The Visayas State University is developing a Human Resource Information System (HRIS). The activity requires participation of stakeholders from the university in determining data, hardware and functional requirements. To achieve this, a workshop will be conducted on November 28 – 29, 2018 at the DCST Building.

In this connection, the following concerned offices are directed to send two of their office staff who are knowledgeable of office processes and operations:

- | | |
|--------------|----------------|
| 1. SPPMO | 9. OVPPRGEA |
| 2. Registrar | 10. OVPI |
| 3. ODAHRD | 11. OVPRE |
| 4. PRPEO | 12. OVPAF |
| 5. Records | 13. Cash |
| 6. GSD | 14. Budget |
| 7. Infirmary | 15. Accounting |
| 8. Legal | 16. Library |

For compliance.


EDGARDO E. TULIN
President