

## Visayas State University

Visca, Baybay City, Leyte 6521-A Philippines

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## Office of the President

30 October 2015

MEMORANDUM CIRCULAR NO. 69
Series of 2015

T O: Dr. Remberto A. Patindol

R E: Designation as OIC, Office of the Vice President for Instruction

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Officer-in-Charge of the Office of the Vice President for Instruction, effective October 30, 2015 until December 31, 2015 or unless sooner revoked or terminated by higher authorities.

Furthermore, you are also directed to assume Chairmanship of the following committees:

- VSU Academic Personnel Board
- VSU Scholarship/Fellowship Awards Committee Academic Staff
- VSU Curriculum Committee
- University Library Committee
- Honors and Awards Committee

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc:

OVPI

OVPAF OVPPRGEA Cash Div.

COA

OVPPRGE

Registrar Records Div.

**OVPRE** 

File

OUS Deans

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

IASO

Accounting