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Office of the President

3 December 2012

MEMORANDUM NO. 303

Series of 2012

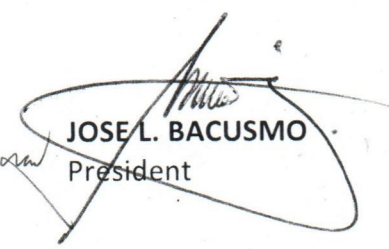
T O: Prof. Ed Allan L. Alcober

R E: Designation as In-Charge, Biodegradable Waste Management

You are hereby designated In-Charge of the Biodegradable Waste Management of the University effective immediately until December 31, 2012 or unless sooner revoked or terminated by higher authorities. As such, you are directed to make plans/programs on the proper management of the university's biodegradable wastes.

Kindly coordinate with concerned offices regarding this assignment.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: OVPI
OVPAF
OVPPRG
OVPRE
OUS
Deans
Directors
ODF/Budget
ODAHRD/PRPEO
DASS
IASO
Accounting
COA
Cash
Records
File