

22 November 1999


MEMORANDUM NO. 117
Series of 1999

T O: Prof. Daniel M. Tudtud, Jr.

R E: Designation as Officer-in-Charge, Visayas State College of Agriculture

In connection with my official travel to Dumaguete City to attend the Annual Zonal R & D Budget Consultation you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective today, November 22-24, 1999 or until my return.

As OIC you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


MANUEL K. PALOMAR
Officer-in-Charge

cc: Personnel
Accounting
Cash
COA
Budget/FMO
Records
File