MEMORANDUM NO. 2 Series of 1993

T O: Dr. Eliseo R. Ponce

R E: Designation as Director, ODREx

Your designation as Director of Research and Extension is hereby extended until changed or revoked. A formal appointment of the Director shall be issued as soon as a selection is done following the established procedure.

Please be guided accordingly.

M. R. VILLANUEVA
President

cc: All Departments/Research Centers/Institutes
VPAA
ODI
Accounting
Records
Personnel