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Office of the President

12 September 2013

MEMORANDUM NO. 222

Series of 2012

T O: All Concerned

R E: Working Committees for the Performance Planning Review and Workshop Revisiting 2013 Targets and Presentation of January-September 2013 Accomplishments Out of 2013 Targets

To ensure the success of the Performance Planning Review & Workshop Revisiting 2013 targets as indicated in the OPCRs and presentation of January — August 2013 accomplishments out of 2013 targets on September 23-24, 2013, the following working committees are hereby created:

1. Over-all Coordination:

Dr. Edgardo E. Tulin

Chairperson

Dr. Lourdes B. Cano

Member

2. Program & Certificates:

Ms. Connel Antipaso

Chairperson

Ms. Ma. Fe L. Gayanilo

-- Member

3. Venue, Sounds & Multimedia:

Mr. Simeon P. Sedrome

Chairperson

Mr. Ronillo Cano

Member

Mr. Felix Abanera

Member

4. Documentation:

Mr. Jesus Freddy Baldos

Chairperson

Ms. Sheila Marie Lemos

Member

5. Secretariat/Facilitation:

Ms. Wenifreda Oclinaria

Chairperson

Ms. Redempta Soria

- Member

Ms. Ma. Fe L. Gayanilo

Member

6. Snacks:

Ms. Honey Sofia V. Colis

Chairperson

Guest house personnel

Members

7. Proceedings Preparation:

Ms. Bernardita Bibera

Chairperson

Mr. Ronillo Cano

Member

Dr. Tulin is requested to convene all Chairpersons of the above-listed committees as soon as possible.

Please be guided accordingly.

JOSE/L. BACUS

Rresident