



22 February 2021

MEMORANDUM NO. 201
Series of 2021

T O: Ms. Lisa I. Arce

R E: Designation as Assistant Director, Philippine Rootcrop Research and Training Center (PhilRootcrops)

In view of the assumption of the undersigned as Director of the Philippine Rootcrop Research and Training Center (PhilRootcrops), you are hereby designated as Assistant Director effective March 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

As Assistant Director, you are directed to:

1. Assist the Director in planning, coordinating, monitoring, and evaluating research and development/extension programs in support to rootcrop industry;
2. Assist the Director in the implementation of the over-all national Rootcrop RDE activities of PhilRootcrops;
3. Assist the Director in forging linkages with local, national and international funding agencies;
4. Assist the Director in leading the different divisions of the Center.

A. CROP IMPROVEMENT DIVISION

1. Conduct of researches related to crop improvement e.g. cultural management, varietal improvement/ breeding, germplasm collection and maintenance, soil nutrient mgt, IPM, climate smart agriculture
2. Expert pool on trainings and other extension activities
3. Assistance in instruction to affiliate departments

B. POSTPRODUCTION IMPROVEMENT DIVISION

1. Conduct researches related to postproduction such as storage and handling, product/by-product development, product processing, postharvest, biotechnology
2. Expert pool on trainings and other extension activities
3. Assistance in instruction to affiliate departments

C. EXTENSION & SOCIO-ECONOMIC DIVISION

1. Conduct of researches related to socioeconomics and extension such as value chain analyses, industry analyses, economics, extension methodologies and technology dissemination/extension
2. Technology dissemination and extension
3. Assistance in instruction to affiliate departments

D. MECHANIZATION DIVISION

1. Conduct of research related to production and processing machines and systems
2. Conduct researches related to precision agriculture, climate vulnerability and aerial imaging
3. Expert pool on training and other extension activities
4. Assistance in instruction to affiliate departments

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: OVPAA
OVPAF
OVPREI
OVPSAS
OVPPRGAS
OUS
Deans
Directors
ODHRM/RSPPRO
ODF/Budget
OHIA
Accounting
Cash
COA
Registrar
Records
File