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April 26, 1990

MEMORANDUM NO. 85  
Series of 1990

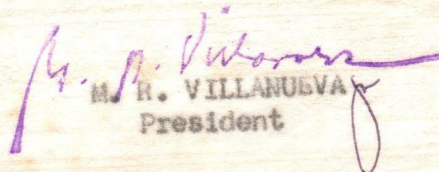
T O: Dr. Rodolfo G. Escalada

R E: Designation as OIC, Vice President for Academic Affairs

By virtue of my authority as President of the College and by the powers vested in me by the VISCA Board of Trustees, you are hereby designated Officer-In-Charge of the Office of the Vice President for Academic Affairs, vice Dr. Vicente A. Quiton who will be on his sabbatical assignment. Your designation as OIC of OVPAA shall take effect on May 1, 1990 until July 31, 1990 or until the reinstatement of Dr. Quiton or until a Search Committee is organized and the President designates a new Vice President, whichever comes first.

As OIC of the OVPAA, you are expected to assume the duties and responsibilities of the Office which emphasize on the planning and coordination of the instruction, research and extension programs of the College. Likewise, you will assume the other functions inherent to the position. In the meantime, you shall continue to assume your position as Head of the Department of Agronomy and Soils until June 18, 1990 or until an OIC of the Department functions, whichever is earlier.

It is understood that you shall be entitled to all the privileges attached to the position as Vice President for Academic Affairs.

  
M. R. VILLANUEVA  
President

cc: Executive Committee  
Accounting  
Budget  
Personnel  
Records  
File