

VISAYAS STATE UNIVERSITY

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Office of the President

17 March 2009

MEMORANDUM NO. 56 Series of 2009

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Manila, you are hereby designated Officer-In-Charge of the Visayas State University on March 17 - 18, 2009 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE/L. BACUSMO

CC:

OVPAA

OVPAF

OVPPRG

OVPRE OUS

Deans

Directors

Personnel

Accounting

Cash

COA

ODF

ODA

Budget

Records

File