

## OFFICE OF THE PRESIDENT

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph



Management System ISO 9001:2015

www.tuv.com ID 9108658749

14 November 2022

MEMORANDUM NO. 740 Series of 2022

T O: Dr. Joel Rey U. Acob

R E: Attendance to the 4th Quarter Executive Committee and Committee Chair's Meeting

You are requested to attend in my behalf, the **4**<sup>th</sup> **Quarter Executive Committee and Committee Chair's Meeting** on November 17, 2022, from 9:00 AM-4:00 PM. Attached herewith is the letter of invitation from Dir. Exuperia B. Sabalberino for details.

Please provide a report to my office of what transpired during your meeting.

For your compliance.

EDGARDO E. TULIN

President