## VISAYAS STATE COLLEGE OF AGRICULTURE Baybay, Leyte

## OFFICE OF THE PRESIDENT

December 13, 1996

Memorandum No. Series of 1996

TO: All Department Heads & Center Directors

RE: Welcome Socials for SCUAA Officials/Guests

The welcome socials for SCUAA officials and guests will be on Sunday, December 15, 1996 at 7:00 p.m., ViSCA Gymnatorium. A lechon per table will be provided by the Solicitation Committee. As agreed upon during our Executive Committee meeting, you shall bring in some other food items for our visitors. Also, please provide your own table and lechon tray where you can set up your food items for our visitors.

Your full cooperation is earnestly requested in welcoming our visitors to our College. This is a SCUAA tradition which we are expected to maintain as long as ViSCA is still a member of this organization.

Thank you.

President