

November 7, 1995


MEMORANDUM NO. 127
Series of 1995

T O: Mrs. Lourdes B. Cano
Mrs. Milagrosa L. Gamotin
Mr. Sergio Abenio

SUBJECT: Fact-Finding Committee

With Mrs. Lourdes B. Cano as Chairman, please constitute yourselves into a fact-finding committee to investigate the report of Mrs. Roberta C. Lemos on the reimbursement of meals of Mr. Wilson Po, Sr. on September 6 and 12, 1995.

Kindly submit the result and recommendation of your committee not later than November 17, 1995.


SAMUEL S. GO
President

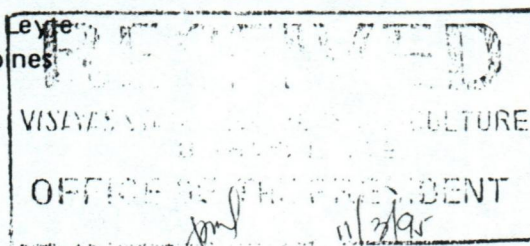
cc: Vice Pres. for Adm. — pw 11/7/95
Records
SPMD

copy was sent to Mrs. R. Lemos thru Carlos V 11/8



VISAYAS STATE COLLEGE OF AGRICULTURE

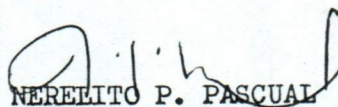
Baybay, Leyte
Philippines



OFFICE OF THE VICE PRESIDENT

1st Indorsement
October 30, 1995

Respectfully forwarded the attached report of Ms. Lemos to the VISCA President recommending that a fact-finding committee be created to investigate the attached report. Recommending further that the fact finding committee be chaired by Ms. Lourdes B. Cano, AO 5.


NERELITO P. PASCUAL
Vice Pres. for Admin.

Approved: [Signature]

VISAYAS STATE COLLEGE OF AGRICULTURE
ACCOUNTING DIVISION
Baybay, Leyte

October 26, 1995

FOR : DR. NERELITO P. PASCUAL
Vice President for Administration

FROM : Becky C. Lemos, Head-Accounting Office

SUBJECT: REIMBURSEMENT OF MR. WILSON PO, JR.
=====

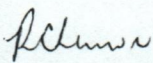
Please be informed that there was a reimbursement made by Mr. Wilson Po, Jr., for his travel re-canvass/purchase supplies and serve bid proposals for the period Sept 4 - 21, 1995. Based on the review of the receipts attached to support his claim for meal allowances, the following were noted:

Date	Inv. No.	Name of Restaurant	Amount
Sept. 6, 1995	30945	Perlian	P199.50
Sept. 12, 1995	30946	Perlian	P200.00

Out of curiosity, I instructed one of our Staff to inquire on the above mentioned receipts, why two receipts were issued consecutively in a span of 6 days. We found out that the duplicate copies were blank (xerox copies attached). According to the source, on that day, there were six customers who dine at the said restaurant and three of them asked for three blank receipts.

I recommend that this incident be investigated further by proper office for evaluation.

For your kind attention and action.


R. C. Lemos

cc: Mr. Wilson Po, Jr.
Mr. A. Arradaza, Chief-SPMD
/Ms. L. Cano-Adm. Officer
file

002190

original

No. 30945

Duplicate

Bonifacio St., Ormoso City
SERGIA V. HERMOSO - Prop.
TIN 890.101-796-348-NV

DATE _____, 19

SOLD TO

ADDRESS

BUS. NAME/STYLE

THANK YOU COME AGAIN

VASQUEZ PRESS

Ormoc City

ORMOC CITY
RD89 0387-9505-11-95
100 Pks. 30,001-35,000

No. 30946

CACHE BLIND

duplicate