

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

10 April 2007

MEMORANDUM NO. 55

Series of 2007

T O: Prof. Jesusito L. Lim

R E: Designation as Officer-In-Charge, Leyte State University

In connection with my travel to Tacloban City, you are hereby designated Officer-In-Charge of the Leyte State University on April 11, 2007 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN
President

cc:

OVPAA

OVPAF

OVPDEA

OUS

ODREx

ODCI

Deans

Directors

Personnel

Accounting

Cash

COA

ODF

ODA

Budget Records

File