



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

Office of the President

30 June 2003

MEMORANDUM CIRCULAR NO. 30
Series of 2003

T O: All College Deans, Department Heads, Faculty, Staff and Students

R E: Annual Academic Convocation

Please be informed that the Annual Academic Convocation will be on July 3, 2003 at 3:00 p.m. at the University Gymnasium. In this regard, classes in the afternoon will be shortened for twenty (20) minutes per hour as follows:

REGULAR TIME

Lecture:

1:00 – 2:00

2:00 – 3:00

3:00 – 4:00

or

1:00 – 2:30

2:30 – 4:00

Laboratory:

1:00 – 4:00

SHORTENED TIME

1:00 – 1:40

1:40 – 2:20

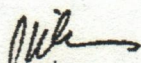
2:20 – 3:00

1:00 – 2:00

2:00 – 3:00

1:00 – 3:00

For your information and guidance.


PACIENCIA P. MILAN
President