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December 1, 1988

MEMORANDUM NO. 161
Series of 1988

T O: Rev. Dr. Remegio P. Mollaneda

R E: Designation as Officer-in-Charge of the Office of
Vice President for Academic Affairs

You are hereby designated Officer-in-Charge of the
OVPAA effective today, December 1-2, 1988 or until the
return of Dr. Vicente A. Quiton who is on sick leave.

As OIC, you are authorized to discharge the functions
of the OVPAA in addition to your duties and responsibilities
as Acting Director of Graduate School.

M. R. Villanueva
M. R. VILLANUEVA
President

cc: OVPAA
Budget
COA
Personnel
Accounting
Records
File