



MEMORANDUM CIRCULAR NO. 68

Series of 2024

**TO: ALL HEADS OF OFFICES/DEPARTMENTS/CENTERS/INSTITUTES/
UNIT LEADERS, UTILITY WORKERS AND PROJECT-BASED LABORERS**

RE: CONDUCT OF ALAY LINIS

FROM: DR. PROSE IVY G YEPES
University President

DATE: APRIL 11, 2024

One of the lined-up activities in relation to the Centennial Celebration is **Campus Clean-Up (Alay Linis) scheduled on April 17, 2024 (Wednesday)**. Hence, everyone is enjoined to participate and provide support in this undertaking.

The following are the Focal Persons of the different areas:

FOCAL PERSONS	AREA ASSIGNMENT
Dr. Edgardo E. Tulin – VPAF Dr. Aleli A. Villocino – VPSAS Atty. Rysan C. Guinocor – Director, ASO	Upper campus (from DLABS up to the College of Forestry and Environmental Science)
Dr. Dennis P. Peque - VPREI Dr. Beatriz S. Belonias – VPAA Dr. Charis Limbo-Rivera – Director, IHK	Upper campus (from Guard Post 1 to the OVPREI including the area near the Dept. of Food Science and Technology, VSU Gym and IHK, New University Library, Canteen)
Dr. Dilberto O. Ferraren – VPPRGAS Engr. Mario Lilio P. Valenzona – Director, PPO Dr. Shalom Grace C. Sugano – Principal, VIHS	Whole of Lower campus including the Beach Areas, Apartelle, Guest House
Concerned Deans, Heads, & Research Center Directors	Respective offices, centers, and surroundings

Anent to this, Engr. Marlon G. Burlas is directed to provide logistic support (lawn mowers, tractors, trailers, dumptrucks, etc.)

Assigned areas are expected to be free from any unwanted vegetation and garbage. Likewise, faculty and office staff are directed to clean their respective workspace following the 5S principles.

Your full support and cooperation is highly expected.

OFFICE OF THE PRESIDENT

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