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# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A  
Philippines

Office of the President

23 October 2002

MEMORANDUM NO. 228  
Series of 2002

T O: Dr. Jose M. Alkuino, Jr.

23 10/24

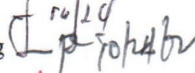
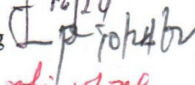
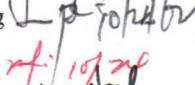
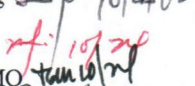
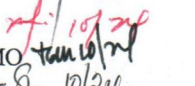
R E: Designation as Officer-in-Charge of Leyte State University

In connection with my official travel, you are hereby designated Officer-in-Charge of the Leyte State University on October 24 pm, 2002 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
PACIENCIA P. MILAN  
President

23 10/23/02

cc: Personnel   
Accounting   
Cash   
COA   
Budget/FMO   
Records - 2 10/24  
File 