



29 September 2016

**MEMORANDUM CIRCULAR NO. 66**

Series of 2016

**T O: All College Deans, Department/Unit Heads, Center/Institute Directors  
Faculty and Students**

**R E: Shortening of Classes**

In view of the culmination program of the 116<sup>th</sup> Anniversary of the Philippine Civil Service and Fun Run, tomorrow, September 30, 2016 at 2:00 p.m., all regular classes shall be shortened as follows:

|            | <u>Regular Time</u> | <u>Shortened Time</u> |
|------------|---------------------|-----------------------|
| Lecture    | 7:00 - 8:00         | 7:00 - 7:35           |
|            | 8:00 - 9:00         | 7:35 - 8:10           |
|            | <b>9:00 - 10:00</b> | <b>8:10 - 8:45</b>    |
|            | 10:00 - 11:00       | 8:45 - 9:20           |
|            | 11:00 - 12:00       | 9:20 - 9:55           |
|            | <b>12:00 - 1:00</b> | <b>9:55 - 10:30</b>   |
|            | 1:00 - 2:00         | 10:30 - 11:05         |
|            | 2:00 - 3:00         | 11:05 - 11:40         |
|            | <u>3:00 - 4:00</u>  | <u>11:40 - 12:15</u>  |
|            | 4:00 - 5:00         | 12:15 - 12:50         |
|            | 5:00 - 6:00         | 12:50 - 1:25          |
|            | 6:00 - 7:00         | 1:25 - 2:00           |
| Laboratory | <b>7:00 - 10:00</b> | <b>7:00 - 8:45</b>    |
|            | <b>10:00 - 1:00</b> | <b>8:45 - 10:30</b>   |
|            | <u>1:00 - 4:00</u>  | <u>10:30 - 12:15</u>  |
|            | 4:00 - 7:00         | 12:15 - 2:00          |
|            | 7:00 - 8:30         | 7:00 - 7:55           |
|            | <b>8:30 - 10:00</b> | <b>7:55 - 8:45</b>    |
|            | 10:00 - 11:30       | 8:45 - 9:35           |
|            | <b>11:30 - 1:00</b> | <b>9:35 - 10:30</b>   |
|            | 1:00 - 2:30         | 10:30 - 11:25         |
|            | <u>2:30 - 4:00</u>  | <u>11:25 - 12:15</u>  |
|            | 4:00 - 5:30         | 12:15 - 1:10          |
|            | 5:30 - 7:00         | 1:10 - 2:00           |

For information and guidance.

  
**EDGARDO E. TULIN**  
President